



Night Warden (weekend cover for Saturday and Sunday nights)

Alexandra Residential Club (ARC), Birmingham

**HOURS: 22.30 – 06.00 (7.5 hours including one hour for meal break)
Saturday & Sunday night**

HCR Group is the UK's largest independent relocation specialist and leading provider of rental accommodation for corporate and government departments. With 28 years experience, managing permanent, short & long-term relocations in the UK and worldwide, we are experts in looking after people before, during and after their move. Based in Basingstoke we are a progressive, forward thinking organisation that values its employees so that they can provide a first class personal service to our clients. This is an exciting opportunity to work for the UK's leading independent relocation company.

Alexandra House student accommodation in Birmingham has 97 rooms to rent, large gardens and excellent facilities. The night warden is to be responsible for the security, monitoring, & controlling of all issues arising with the building or from it's residents during night hours:

- Patrol the corridors and disburse any noisy groups.
- Monitor noise levels within the building and take action where appropriate.
- Patrol the grounds and prevent unauthorised access to the site.
- Monitor noise levels of residents returning late at night.
- Report to HCR with names/room numbers of any persistent offenders.
- To provide assistance to residents if they have any concerns relating to security, noise or unsociable behaviour by another occupant.
- Supervision of CCTV recordings.
- Random premises checking.
- Supervision of on site car parking.
- Responsibility for fire and emergency procedures during working hours.
- Liaison with Manager at HQ.
- Responsibility for first aid assistance during working hours.
- Any other duties to ensure the smooth running of the area.

If you would like to apply please forward your C.V. along with **current salary details** and covering letter for the attention of:-

Recruitment
HCR Group
Copenhagen Court
32 New Street
Basingstoke
Hampshire
RG21 7DT

e-mail: recruitment@hcr.co.uk
web: www.hcr.co.uk
tel: 01256 313701
fax: 01256 859445

No agencies please

